PRIVACY POLICY OF THE COMPANY NEMOS TSL BARTOSZ SZCZERBANIEWICZ

1. ADMINISTRATOR OF DATA

1. The Administrator of your personal data is NeMoS TSL Bartosz Szczerbaniewicz, Leopolda Markiefki 33/4, 40 – 213 Katowice, NIP: PL6472377784, REGON 385695943 (further „Administrator"). websites: www.nemostsl.pl, www.nemostsl.eu. Contact with us is possible through post on our address or e-mail: **biuro@nemostsl.pl**.

2. RANGE OF PROCESSING OF PERSONAL DATA

1. Range of processing by Administrator personal data of its clients includes:
    1. Data of client given while filling the contact form on website: name, surname, e-mail address, phone number;
    2. Data of client acquired by Administrator in connection with the use of cookie files and other similar technologies;
    3. Data of client sent by e-mail;
    4. Data of client willingly given by client while using any other form of contact;

3. TARGETS AND LAW BASICS OF PROCESSING DATA OF CLIENTS

1. Personal data of clients will be or may be processed:
    1. to conclude and perform a contract processing by Administrator in this case is essential to conclude and perform a contract which side is client, or to take action on demand of client, or to take action on demand of client, before the conclusion of the contract (art. 6 ust. 1 let. f GDPR);
    2. in order to realize justified interests of Administrator, which may include: establishing, investigating and defence of claims, crime prevention and conducting related investigations, business management and its growth, including risk management (art. 6 ust. 1 lit. f GDPR);
    3. to assess customer satisfaction (for example trough surveys sent to clients by e-mail by Administrator);
    4. in order to ensure compatibility with legal obligations imposed on Administrator (in particular arising from provisions of the Accounting Act and tax regulations), when processing is mandatory to fulfil the legal obligation incumbent on the administrator (art. 6 ust. 1 lit. c GDPR).
2. Providing personal data on website is voluntary but may be necessary for the provision of one or more services and targets of data processing specified in 3.1 above, which Administrator will not be able to realize in case of not providing this personal data.
3. Personal data of client aquired by direct customer contact are used only to contact with the client and provide information and customer advice

4. PERIOD OF PROCESSING OF CUSTOMER'S PERSONAL DATA

1. The Administrator processes the Customer's personal data in a manner and for the period that is necessary to achieve the purposes for which the data was collected.
2. In the case of data processing:
    1. in order to conclude and perform a contract - customer data will be processed for the duration and implementation of the contract;
    2. based on the consent of the client - the client's data will be processed until the consent is withdrawn;
    3. to ensure compliance with legal obligations imposed on the Administrator - the Customer's data will be processed for the period required by law;
    4. for the implementation of other legitimate interests of the Administrator - the data will be processed until the client's objection is accepted or the period of limitation of claims expires.
3. After the processing period has expired, the data is deleted or anonymized.

5. CUSTOMER RIGHTS AND OBLIGATIONS

1. 1If the processing of personal data takes place on the basis of the consent expressed by the Customer, such consent is voluntary and may be withdrawn at any time, without affecting the lawfulness of the processing that was carried out before the consent was withdrawn. A statement of withdrawal of consent should be submitted via e-mail to the Administrator's e-mail address indicated in point 5.4.
2. The customer also has the following rights:
    1. to delete your personal data;
    2. to limit the processing of your personal data;
    3. access to the content of your data and rectification (correction);
    4. to receive a copy of your data or their transfer, while this right may not adversely affect the rights and freedoms of other persons (including trade secrets or intellectual property rights) and will be implemented to the extent technically possible;
3. to object to the processing of your personal data when the processing is based on the legitimate interest of the data controller or a third party.
4. The Administrator shall exercise the rights of the Customer, subject to the exceptions specified in the provisions of the GDPR.
5. In order to exercise the rights specified in points 5.1 and 5.2., Please send an e-mail to the address of the Personal Data Protection Inspector appointed by the Administrator, i.e.: biuro@nemostsl.pl - in the case of the Customer's personal data processed in connection with the sales contract, which the party is the Administrator, as well as in other cases regarding the processing of the Customer's personal data.
6. The Customer is entitled to lodge a complaint to the supervisory body, the President of the Office for Personal Data Protection, if he thinks that the data processing concerning him violates the provisions of the GDPR.
7. Any events having or likely to affect the security of personal data (including suspected sharing of files containing viruses and other files of a similar nature or other than files of destructive mechanisms), the Customer is obliged to immediately report to the address: biuro@nemostsl.pl;

6. ENTITIES WHICH SHARE CUSTOMER PERSONAL INFORMATION

1. The Administrator provides Clients' personal data if they have a legal basis, in particular when it is necessary to perform the services provided to Clients.
2. Customers' personal data may also be made available at the request of public authorities or other entities authorized for such access pursuant to legal provisions, in particular when it is necessary to ensure the security of the Administrator's systems.
3. The recipients of clients' personal data may be in particular:
    1. entities authorized to obtain customer data under applicable law;
    2. entities whose services are used by the administrator to provide goods and services to clients, in particular:

        - entities providing postal and courier services;
        - law firms, consulting companies with which the administrator cooperates;
        - persons at the place of loading, unloading, reloading, storage

7. TRANSMISSION OF DATA OUTSIDE THE EEA

1. 1. The administrator transfers personal data outside the European Economic Area (EEA) only when it is necessary and ensuring an adequate level of protection, primarily through:
    1. cooperation with entities processing personal data in countries for which an appropriate decision of the European Commission has been issued;
    2. application of standard contractual clauses issued by the European Commission;
    3. applying binding corporate rules approved by the competent supervisory authority;
    4. in the event of data transfer to the USA - cooperation with entities participating in the Privacy Shield program, approved by the Commission Implementing Decision (EU) 2016/1250 of 12 July 2016 on the adequacy of protection provided by the EU-US Privacy Shield (a list of US entities participating in this program is available at: https://www.privacyshield.gov/list).
2. When applicable, the administrator always informs about the intention to transfer personal data outside the EEA at the stage of their collection. At the request of the Customer, the administrator provides him with a copy of his data that will be transferred outside the EEA.

8. COOKIES AND OTHER SIMILAR TECHNOLOGIES

1. In accordance with the practice of most websites, when using the Website, the Customer's personal data may be collected automatically in system logs, by cookies ("cookies"), Google Analytics and the Hubspot system. GetResponse
2. Cookies are files saved on the Customer's end device, used to identify Customers and provide statistical information about Customer traffic, customer activity and the way the Website is used. They allow, among others to tailor content and services to customer preferences.
3. The Website uses session cookies, which are deleted after closing the web browser window, as well as permanent cookies, saved for a specified period (specified in the parameters of cookies or until they are deleted by the Customer) in the terminal equipment used by the Customer.

4. The administrator uses the following types of cookies:
    1. necessary to use the services, e.g. used for services requiring authentication;
    2. used to ensure security;
    3. enabling collection of information on how to use the services;
    4. enabling the consolidation of settings chosen by the Customer and personalization of the Customer interface;
    5. enabling delivery of content more tailored to their preferences and interests.
5. The Customer may independently and at any time change the settings for cookies, specifying the conditions for their storage and access by cookies to the Customer's end device, using the web browser settings.
6. The Customer may at any time delete cookies using the features available in the web browser he uses. However, this may limit some of the functionalities available on the Website.
7. The administrator uses Google Analytics tools. For more information on how Google Analytics tools work, please visit:
http://www.google.com/analytics/learn/privacy.html. Google has developed a browser add-on that blocks Google Analytics. The add-on communicates with the Google Analytics JavaScript protocol (ga.js) to provide information that site visits data should not be sent to Google Analytics. The browser add-on blocking Google Analytics does not block the transmission of data to the website itself or other online analytical services. The customer has the option of using the abovementioned add-on, whenever he does not want his data to be processed for analytical purposes using Google Analytics.
8. Using the website involves sending queries to the server on which the website operates. Each query directed to the server is saved in the server's logs. Logs include, among others IP address, server date and time, information about the web browser and the operating system used by the customer. Logs are saved and stored on the server. The data saved in the server logs are not associated with specific people using the Website and are not used for identification purposes. Server logs are only auxiliary material used to administer the Website, and their content is not disclosed to anyone except persons authorized to administer the server.

9. PROCESSING OF THIRD PARTY PERSONAL DATA

1. If the Customer places any personal data of Third Parties on the Website, he can do so only provided that he does not violate the provisions of applicable law and personal rights of these persons. Third parties are natural persons whose personal data the Customer places on the Website or as part of submitting the project.
2. The administrator may process the personal data of third parties entrusted to him by the client, if the client confirms that he is entitled to provide personal data of a third party.
3. In cases where the Customer provides or as part of the Project's data to Third Parties, as part of activities other than purely personal or domestic, the Customer acts as the administrator of these data within the meaning of the provisions of the GDPR.
4. In the case referred to in points 9.-3 above, the Customer shall conclude with the Administrator an agreement entrusting the processing of data to third parties on the terms set out in 9.6. - point 9.10. below.
5. Data of Third Parties entrusted by the Customer will be processed by the Administrator in order to correctly implement the contract concluded with the

Customer for the provision of electronic services - in connection with the use of the Website by the Customer or the implementation of the Order.

6. The scope of entrusted data includes all personal data of Third Parties entrusted in connection with the use of the Website by the Customer or in connection with the Order placed, in particular name, surname, address, gender, image, date of birth or age.

7. The customer agrees to further entrust processing of data to third parties (so-called prompting) in order to perform the contract concluded with the customer.

8. Personal data of Third Parties entrusted by the Customer will be processed by the Administrator in accordance with art. 28 GDPR.

9. Personal data of Third Parties may also be processed by the Administrator in order to possibly determine and assert claims or defend against them - the legal basis for processing is the justified interest of the Administrator (Article 6 (1) (f) of the GDPR), consisting in the protection of his rights.

10. If the Administrator finds that personal data of Third Parties are processed by the Administrator in violation of the provisions of the GDPR, applicable law or personal rights of Third Parties, the Administrator will take action to delete such data as soon as possible.

10. FINAL PROVISIONS

1. This Privacy Policy is reviewed on an ongoing basis and updated as necessary to reflect any changes in the way personal data is processed.
2. The current version is available on the Administrator's website.
3. This privacy policy has been applicable since March 2020.